

**OSMANIA UNIVERSITY COLLEGE
FOR WOMEN (A)**



**ANNUAL QUALITY ASSURANCE
REPORT FOR THE PERIOD
2008-2009**

Submitted to

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL
(NAAC)**

Name of the Institution: Osmania University College for Women (A)	Report for the year: 2008-2009
Name of the Head of the institution: Prof. Zubaida Azeem Ph.No.Office: 040-24657813	Name of the IQAC Coordinator: Prof.Muralidhar Rao Ph.No.Office: 040-24657813 Mobile: 9440947084 e-mail: murali_rahul@rediffmail.com

Part - A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year are as follows:

Plan of Action

- Infrastructure development
- Value added courses
- Interdisciplinary courses
- Up-gradation of Labs
- Evaluation, revision and implementation of courses
- Organize seminars, workshops and extension activities
- Introduce project work for students and encourage minor and major projects for faculty
- Strengthen Alumni Association

Out Come Achieved

The university college for women, which caters to women's education, is one of the oldest and largest educational institutions in Andhra Pradesh. The main building of this College is a monument of great aesthetic, architectural and historical importance being a part of the British legacy in India. It is massive in size and has an impressive façade of imposing Corinthian pillars, each forty feet in height. Sculptures of two lions flank a sixty – foot space of twenty- one marble stairs. As a residency, of former British High Commissioner during the colonial period, it has its own mystique. The Durbar Hall which is the central part of the building has a painted ceiling, and parquet floors and tall mirrors.

The College provides adequate security to the students who now number over four thousand and are enrolled in the faculties of Arts, Social Sciences, Commerce, Sciences and Business Management both at undergraduate and the postgraduate levels. The College offers thirty – five subjects at the undergraduate level and sixteen courses at the postgraduate level. The College has good computer and library facilities with access to internet. Students are encouraged to participate in Sports, NCC and NSS, Cultural and literary activities. Infrastructural facilities are available for both indoor and outdoor games. The college also has a firing range and parade ground for the NCC cadets. The college strives to maintain standards of excellence in academic as well as extracurricular activities and thereby provides the students with the best of opportunities for complete personality development.

The institution has clearly stated goals and objectives that are communicated to all through prospectus, vision and mission document, and website. Goals and objectives give direction to the programmes designed and implemented by the college. Apart from the regular courses add on and skill oriented courses enabled the learner to broaden their perspective and improve their status of employability.

The institution has a transparent admission process following rules and stipulations lay- down by the University and the Government. The programmes of teaching and learning cater to individual differences amongst learners through remedial courses and the use of teaching learning aids. The teaching-learning processes are regularly guided and necessary infrastructure facilities such as labs, computers, LCDs and internet facilities are provided. Learners and teachers are able to use multimedia, language labs and access information using internet facility.

The institution continuously monitors student progress through internal assessments, assignments and project work. The student evaluation processes are approved by the respective boards of study and external examiners are drafted for evaluation processes. The institution being a constituent college of Osmania University UGC norms are used to evaluate the performance and progress of the faculty. Teachers have number of opportunities for continued academic growth and professional development. The institution encourages faculty to publish in refereed academic journals.

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The institution displays sensitivity to changing educational, social and market demands discernible in their attempt to review and revise the existing courses and introducing new courses. The institution is geared to promote an ambience of creativity innovation and improving quality by giving teaching and learning a holistic character. Learners are exposed to Life skills along with sensitivity to social issues and personal responses.

Conducting tree plantation programme/ Vanamahotsavams regularly by involving the students to create awareness about the environment. Arranging field trips to nearby Botanical gardens and nurseries and meals, arranging field trips to industries and companies. Tax Counseling center organized by the group of students of B.Com (Taxation) to educate, counsel and file tax returns of all the college, university and other colleges. It has exposed the students to learn tax planning while studying degree course. field visits to villages to extend Diet Counseling. Rangapur village in RR Dist is adopted for continuous monitoring. Diet Counseling Center was set up in the College. Blood Donation camps, Health Check up camps, Polio Drop camps are organized by the

NSS Unit of the college. The college encourages the staff and students to actively participate in various extension activities. The inclusive practices in the form of gender sensitivity, environment friendly activities and support systems for the differently enabled are a regular feature of the institution. Thus the college practices quality measures in both academic and administrative affairs.

Part-B:**1. Activities reflecting the goals and objectives of the institution:****Objectives:**

The Osmania University College for Women (Autonomous), is a premier institution for women's education and was established in September 1924. Some of its objectives are as follows:

- To offer quality education to women and contribute to the over all development of girl-students.
- To provide an environment conducive to realization of their full potential.
- To empower girl-students to cope with the challenges of contemporary local, National and global challenges.
- To train them for varied skilled roles and professions.
- To enable students to grow into socially aware, independent, able and responsible individuals.
- To equip the students with skills, attitudes, and habits of learning that would help them in adapting to the continual changes in their professional setup.
- To awaken and sensitize the students to evolve the right skills, attitudes and learning measures to suit the dynamic professional and job scenario.
- To strive for excellence in the fields of teaching, research and employment.

These objectives are realized through

- Undergraduate programs in Arts, Social Sciences, Sciences and Commerce. These provide sound academic foundation and training to students and prepare them for future careers.
- Postgraduate programs, M.A., M.Sc., M.Com., M.C.A & MBA that train students to acquire expertise in the discipline of their choice by exposing them to the latest developments in the field.
- Diploma courses that prepare students for specific vocations in Counseling, Computer Programming and Applications.

- Certificate Courses like Clinical Laboratory Technician Course, English Language Proficiency Course and Computer Courses, e-learning centre equip students with specific skills to make them employable and also enable them to play their social and professional roles more efficiently.
- New courses that are introduced whenever necessary.

2. New academic programmes initiated (UG & PG): The English Department has been conducting an extension service program: Communicative English course from 1988 and is continuing till date.

3. Innovations in curricular design and transaction:

To be in tune with the changing trends in various fields and to maintain the standards and up date knowledge, various departments of the college revise their syllabus at UG and PG levels from time to time. The following Departments have revised and upgraded their syllabi in the academic year 2008-2009 for the benefit of their students so as to prepare them for the present market demand.

- The Department of English revised General English course at the UG level and introduced Material Production Project
- Internship programme in hospitals was begun by the Department of Food and Nutrition.
- The Department of History introduced Creative Work class room seminars.
- The Department of Arabic revised UG Syllabus.

4. Inter-Disciplinary Programmes started:

There are compulsory interdisciplinary courses like:

- Environmental Science, for UG courses

5. Examinations Reforms Implemented:

It was decided by the Examination Committee that a student should complete her degree within a maximum of 6 years. There was no maximum limit before 2008 to clear exams. However, it was decided to give a further one time chance to such students who have not completed degree within this period.

- As per the rule a student should complete her degree with in 6 years. However, it was decided to give an extra chance to such students who could not complete their degree within this period.

6. Candidates qualified in NET/SLET/GATE etc.:

Candidates applying for NET / SELT / GATE, process their applications through the college, but, the results are not sent to the college. Hence, the data available in the college cannot be substantiated.

Two students of the Genetics Department qualified for CSIR-UGC-NET. One student each in the Departments of Psychology, History, Hindi and Commerce qualified in UGC- NET. In addition to this, one student from Genetics secured good score in GATE.

7. Initiative towards faculty development programme:

Ms. K.Praveena (English)	Participated in the Refresher Course conducted by the Academic Staff College, Maulana Azad National Urdu University, Hyderabad from 1 st August to 21 st August 2008.
Dr. J. Savithri (English)	Participated in the UGC Refresher Course conducted by the Academic Staff College, Osmania University, Hyderabad in July 2008.
Ms. Nazia Sultana	Participated in the UGC Refresher Course conducted by the

(Commerce)	Academic Staff College, Osmania University, Hyderabad in July 2008.
Mr. Sekhar (Commerce)	Participated in the UGC Refresher Course conducted by the Academic Staff College, Osmania University, Hyderabad in July 2008.
Dr. J. Ravi Kumar (Commerce)	Participated in the UGC Refresher Course conducted by the Academic Staff College, Osmania University, Hyderabad in July 2008.
Dr. Uma Dixit (Mathematics)	Attended an Orientation Course organized by UGC at Academic Staff College, Osmania University during Nov 25 – Dec 24, 2008.
Dr. Yasmin (Political Science)	Participated in a Refresher Course in Research Methodology in Social Sciences at OU Academic Staff College from November 11th 2008 to November 29th 2008.
Dr P Saritha Reddy (Chemistry)	Attended an Orientation organized by Academic Staff College for 21 days from 25 th June to 24 th July
Dr P V Anantha Lakshmi (Chemistry)	Attended refresher course for 21 days from December 2008 to January 2009
Dr N J P Subhashini (Chemistry)	Attended refresher course for 21 days from December 2008 to January 2009

8. Total number of seminars /Work Shops conducted:

Department	Seminar /Workshop conducted
Political Science	Seminars: 1. National Congress for

	<p>Defense Studies organized by Dr.Yoga Jyotsna</p> <p>2) New Dimensions of Comprehensive Security</p> <p>3) Challenges to National Security</p> <p>4) Workshop on “Right to Information Act” by Dr. G.Gopal Reddy</p>
Sociology	A Seminar on Women and Development was organized.
Chemistry	A Two day workshop on “Conventtional and Instrumental Methods in Chemistry” for PG teachers conducted from 18-19 th August , 2008.
Commerce	Training programmes for the teachers in Tally Packages.
ZOOLOGY	The Department organized one Seminar
Food and Nutrition	Seminars :1 ; on 6 th September 2008 Work shop:1 Diet Exhibition 16 th October, 2008, 1 field trip 3 rd November 2008
Psychology	Workshops:25 th February, 2009 one day workshop on career paths in psychology
`Persian	One seminar on ‘ Present Status of Persian in Deccan was organized from 28 th to 30 th March, 2009
Urdu	A National Seminar on “Role of Sufism in the Promotion of National Integration” was organized on 28 th and 29 th January, 2009
Economics	The Department organized two National Seminars and a Work shop

The College conducted a two day Open House Exhibiton, named ‘ Creations-2008’ on 22nd and 23rd Decemeber which was visited by several schools and colleges amd members of the general public from the twin cities participated.

9. Research projects: a) Newly implemented , b) Completed:

Department	Research Projects
Hindi	Completed project topic is “ Sur sagar ke dasham skandh mein antarkanthu sheelan”

Chemistry	Newly Implemented: 2 1. Dr. Hari Padma Sri has a DST Research Project 2. Dr. P. Saritha Reddy has a minor Research UGC Project entitled “XRD-studies of metal complexes of Schiff bases derived from 5-Acetyl 2,4-dihydroxy acetophenone and study of their anti microbial activity” with a grant of Rs. 1,20,000/-and duration of 2 years(2009-11)
Zoology	Completed: 2 Newly implemented -1
Political Science	Major Research project by Dr. G. Gopal Reddy
Arabic	Completed-1 Dr. Mehjabeen Akther has a minor research project Dr. Talath Sultana has a minor research project
Botany	On going Research Projects - 5 Prof. B N Reddy has a major research project Dr. A Sabitha Rani has a major project Dr. K Shailaja has a minor research project Dr. Neeti Saxena has a minor research project 2) Completed:-5 UGC and CPE Research projects

10. Patents generated, If any:-----

11. New collaborative research programmes:

The Zoology Department has collaboration with Fertility Centres.

12. Research grants received from various agencies:

Department	Grants Received
Psychology	Name of the Grant: CPE Grant Amount: Rs. 1,49,460/- Name of the Grant: X th plan UG Grant Amount: Rs. 4,738/-
Zoology	UGC SERO & DBT
Botany	Minor Research Projects -5 (UGC,SERO) 1)Rs. 1 Lakh 2) Rs. 80,000 3) Rs. 30,000 4) Rs. 1,30,000 5)Rs. 75,000
Chemistry	UGC Grant Rs.120000
Arabic	UGC Grants Rs.100000
Political Science	UGC Grants
Genetics	CPE – 63,000/- UGC – XI PLAN – 54,500/- AUTONOMY – 70,000/- LAB CHARGES – 15,000/- RG – 3,500/-

13. Details of research scholars:

Department	Pursuing/Supervising
English	<u>PURSUING:</u> <u>M.Phil.</u> : 6 scholars are working under Prof. K. Durga Bhavani & Dr. J.saritha <u>Ph.Ds:</u> 3 Ph.Ds are produced by Prof. K. Durga Bhavani & Dr. J.saritha <u>Faculty SUPERVISING Research:</u>

	<p>1) Prof. K. Durga Bhavani 2) Dr. J.saritha</p>
Hindi	<p><u>PURSUING:</u> <u>M.Phil.</u> : 2 (k.kameshwari,FarhaNasreen Ph.D k.shamsunder <u>SUPERVISING:</u> <u>M.Phil.</u> : Prof. Dharma Pal Peehal <u>Ph.D</u> : Prof. Dharma pal peehal</p>
Zoology	<p><u>SUPERVISING:</u> <u>Ph.D: 7</u></p>
Commerce	<p><u>PURSUING:</u> <u>M.Phil.: 2:</u> G.Saritha, and V.Shantoshi Ph.D: 1; Ms Madhuri <u>SUPERVISING:</u> M.Phil:- Prof Prashathathma -2awarded Ph.D:- Prof Khan -6 Registered, Prof Prashanthathma - 4 Registered</p>
Economics	<p><u>SUPERVISING:</u> <u>M.Phil.: 7+1</u> <u>Ph.D: 6</u></p>
Gentics	<p><u>Ph.D Dr.Smitha pawar was awarded</u> <u>Ph.D by the Departmental of</u> <u>Environmental Science,OU</u></p>
Botany	<p><u>Ph.D 24 Research scholars</u> <u>SUPERVISING:06 faculty members are</u> <u>research supervisors</u></p>
Urdu	<p><u>PURSUING:</u> <u>M.phil: 3</u> <u>Ph.D: 2</u> <u>SUPERVISING:</u> <u>M.phil: 4</u> <u>Ph.D:2</u></p>
Political science	<p><u>M.phil:</u> Awarded: 4 Pursuing: 5 <u>Ph.D:1</u></p>

Public Administration	<u>M.Phil:1</u>
Food and Nutrition	<u>Ph.D Registered: 3</u>

14. Citation index of the faculty members and impact factors:

- Prof B. N. Reddy's Article's Impact factor is 5

Prof.G. Ramakrishna's works are cited in the following journals:

- Universitat of Hohenheim, Germany, Discussion papers, no.2, 2009.
- University of Sussex, March, 2008.

15. Honors/Awards to the faculty:

- Prof. Prashanta Athma, Head, Dept. of Commerce, has received a Gold Medal for the best paper in the All India Commerce Conference, 2008.
- Prof. B.N. Reddy has been appointed as the Chairman, Research Assessment Committee (Life Sciences) of IICT, Hyderabad, in recognition of his academic credentials, from 2005 till date.
- Dr. C.R. Raghavender, a student of Prof. B.N. Reddy has been selected for the Young Research Scientist Award with cash incentive by the Govt. of A.P. in 2008.
- Prof. S.V. Satyanarayana: Department of Telugu. was awarded Dasharadhi Sahitya Puraskaram.

The research scholars of some teachers have got Young scientist awards.

- Prof. Mohd. Akbar Ali Khan, was on visiting faculty at Dept. of Accounting, Wisconsin University, USA, during 2007; He has graduated from American Institute of Certified Professional Bookkeepers Association (USA) in 2008; He has served in abroad for 4 years as Head of Business Dept., Sultanate of Oman and contributed 3 research papers; He is awarded- Fellow of the Year-2008 by the Indian Commerce Association.

Department	Honors/Awards
Hindi	National: Prof. Shubhada Vanjape for Rs.25,000 cash award from A.P Hindi

	Academy, Gold medal by Sharad Pawar College
Telugu	Prof. S V Satyanarayana was awarded and honoured with Telangana Bhasha Puraskaram, Dasharadhi Puraskaram and Vishalandhra Sahiti Satkaram Dr. P Varija Rani was awarded Tarigonda Nrusimha Satkaram, Sataka Madhuri
Commerce	Gold Medal for the best paper presented at 61 st All India commerce conference(Prof. Prashantha Athma)
Sociology	Gold medal - Dr. S. Kavitha, Dept. of Sociology

16. **Internal resources generated:** The following are the resources generated from various self-financing courses:

Course	Income (Rs.)
B.Sc.Food Science & Management	605910
B.com(All)	3670320
Msc Comp.Sci.	1929410
M.Sc. & B.Sc.Nutrition & Dietetics	1495520
M.Sc.Organic & Pharmaceutical Chemistry	3704240
M.Sc. & B.Sc.Bio-tech and PGD Bio-Informatics	2566560
B.Sc. MPCIS,MPECS & MSCS	1494087
MCA	4806000
MBA	3204000

M.Sc.Analytical Chemistry, B.Sc. Biological Chemistry and PGD CA&QA	2388750
B.Com Add on Course	99684
Diploma in Medical Lab Tecquenition	108000
BA Communication	126000
Total	26198481

17. Details of the departments getting SAP, COSIST(ASSIST)/DST.FIST, etc. assistance/recognition:

Department	Assistance
Zoology	Supported by DBT

18. Community services:

- Conducting tree plantation programme/ Vanamahotsavams regularly by involving the students to create awareness about the environment.
- Arranging field trips to near by Botanical gardens and nurseries and meals, arranging field trips to industries and companies.
- Tax Counseling center organized by the group of students of B.Com (Taxation), Dept. of Commerce to educate, counsel and file tax returns of all the college, university and other colleges. It has exposed the students to learn tax planning while studying degree course.
- Department of Food and Nutrition conducts field visits to villages to extend Diet Counseling. Rangapur village in RR Dist is adopted for continuous monitoring.
- Blood Donation camps, Health Check up camps, Polio Drop camps are organized by the NSS Unit of the college. The institute encourages its students to take part in such activities through advertisements on notice boards of the Departments.
- The college encourages the staff and students to actively participate in various extension activities. For this purpose college has NSS and NCC coordinators to implement the activities. Some of the activities organized by NSS are :

- Blood Grouping & Yoga Programs in the College for students for 10 days.
- Child Labor Program in College in collaboration with of Ministry of Labor, Andhra Pradesh.
- Donated Tricycles to the Physically Challenged Students of college.
- Nation wide Pulse Polio Immunization Programme every year in slums (about 200 volunteers participated).

NCC (2008-09)

i) Name & Qualification of the NCC officer: K.Deepthi

ii) Cadet strength: 70 Candidates

iii) Major activities under taken:

a) Cadets participated in various campuses such as thal sainik camp and republic day inter group competition and local Republic Day and Independence Day parade camps.

iv) Steps taken to improve the effectiveness on NCC:

- a) To bring the awareness about the NCC & its benefits among the students.
- b) Cadets participated in various activities in the college & Community.
- c) Cadets attended seminars in the other colleges.

NCC Students' Achievements:

- Sindhura participated in Thal sainik camp and won a gold medal in medicals during 2008-2009
- Cpt. Bhanu Rekha won the Governor's Gold medal in thal sainik camp.

NSS Activities:

In the month of June, NSS volunteers along with the programme Officers participated in the Mega Tree Plantation organized by the NSS Cell under the supervision of NSS Co-ordinator Dr. Arjun Rao.

Dr. C. P. Vardhini was selected as the NSS advisory Committee member, OU Cell.

In the month of July about 400 NSS volunteers participated in the Child Labour Programme at Banjara Hills, organized by the Commissioner of Child Labour.

In the month of August NSS volunteers participated in the Cultural Programme on 15th August and in the competition organized by Nehru Yuva Kendra.

In September , NSS Day was celebrated at Arts College. NSS Volunteers donated blood.

In the month of October, Blood donation day was organized by APSACS at Exhibition grounds. NSS programme Officer Dr. C. P. Vardhini donated blood.

On 3th November, 2008, NSS and the Department of Food and Nutrition organized a one day camp on Nutrition programme at the University adopted village Rangapur, which is 60kms from the college.

On December 1st, World AIDS day, NSS volunteers participated in the Group discussion on FM Radio programme organized by APSACS and FM radio.

In the month of January , NSS volunteers participated in the Republic Day celebrations in the College.

About 100 volunteers participated in the worldwide Pulse Polio programme on 27-12-08. NSS Volunteers along with the programme officer participated in the Creations – 2008 Open House Exhibition organized by the College.

In the month of January, NSS programme officer was invited for talk on youth against terrorism and non violence, at the state level youth convention, organized by Nehru Yuva Kendra, Ministry of Youth Affairs, Government of India.

NSS volunteers participated in the Republic Day celebrations in the college.

In the month of February, 100 volunteers participated in the worldwide Pulse Polio programme organized by the Medical and Health Department, Government of A.P.

19. Teachers and Officials newly recruited:

Assistant Professors (contract) O U – 11

Assistant Professors (contract) Self financing - 5

20. Teaching--Non-teaching staff ratio: 1:1.04

21. Improvements in library services:

The college Library follows Open Access System. All students and staff have library access cards, and a computerized transaction system ensures the smooth issue and return of books. For quick access of books, each book is indexed under Broad, Narrow and Related Terms in addition to its Author and Title and Publisher and Year of publication. At Present the Library of our college is automated with the software “New Gen –Lib” recommended by the Osmania University. With this all the staff & students can access the library information online. The Staff of our college are accessing the E-journals from the Osmania University Website.

The security of books and journals are ensured by various measures.

- Entry and exit into the library building is physically monitored and recorded.
- Personal possessions, like bags and books are to be deposited at the counter at the entry.
- Library staff is well trained and sit at entry and exit points to keep a watch.

The library is equipped with computers for Internet browsing, bibliographic compilation, reference section, and new arrivals section. The networking services with INFLIBENT are extended by the UGC for accessing the Library Information.

Books are numbered. Branch wise books are kept separately. New books are ordered as per the recommendations given by Heads of the departments. Faculty and students can suggest books; periodicals, journals and the same are procured. We have a good collection of textbooks with multiple copies, reference books, general books, books of very high value for very specific research, journals, databases of wide variety etc, which caters to the needs of the users.

The library has a stock of 1,35,000 books.

The library contains 72 journals and 30 magazines.

Books needed for study and teaching, are recommended in a prescribed format by Experts, Professors and other Faculty members. After checking the requests and ensuring that

duplication is avoided, these titles are procured through normal trade channels. Booksellers/Publishers are encouraged to send latest books on approval basis. Procurement procedures have been simplified to avoid delay. Budget allocation is made at the beginning of the academic year and effectively utilized by the department.

The students are allowed to sit in the library for working on Internet depending upon their free time. The library is opened for 8 hours in a day. E-Journals can be accessed from any computer in a network within Campus. The networking services with INFLIBENT are extended by the UGC for accessing the Library Information.

The networking services with INFLIBENT are extended by the UGC for accessing the Library Information.

Library in the college is kept open throughout the year except on National / State holidays.

The Central Library is open for 8 hours every day.

The College has a Library Advisory Committee, which considers the development proposals of the library and budget allocations and policy decisions. It also provides directions for a structured and balanced growth of the library and to provide improved facilities and innovative services. Allocation and utilization of funds and introduction of developmental programs and requirements of the users are addressed and approved by the Library Advisory Committee.

22. New books/journals subscribed and their costs:

Total Grants 2008 to 2009

Year	Total Grants	Books		Magazines & News Papers		
	Amount (Rs.)	Amount (Rs.)	No.	Amount (Rs.)	Amount (Rs.)	No.
2008-09	12,26,800	12,26,800	Existing 54,678 New 3390	-----	31912 (2009 Yr)	37
	Books purchased under CP & AS	1,76,904				

23. Courses in which students assessment of the teachers is introduced and the action taken on the student feedback:

Student assessment of teachers is introduced in all courses, and suitable action—such as teacher training and counseling are in practice. The teachers are encouraged to update their knowledge by encouraging their participation in seminars, workshops and conferences.

24. Unit cost of education:

(a) Total annual expenditure divided by the number of students
(Including the salary component)

Rs. 9,000

(b) Total annual expenditure divided by the number of students
(Excluding the salary component)

Rs. 5,500

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

The process of admission is computerized right from application processing to admission of candidates and on the spot admissions day, the status of seats filled is displayed on the screens.

Preparation of exam results is completely computerized. In addition to that, external exam results are displayed on Internet. The examination department is planning to have software, which carries detailed information of students from the date of registration till the degree is awarded.

26. Increase in the infrastructural facilities:

Department	Infrastructural Facilities
English	
Genetics	CPE UGC grants RS63000, 9 th plan Rs. 54000, OU GRANTS-AUTONOMY-Rs.70000 Lab charges Rs15000, RG3000
Commerce	Infrastructure computer tables (5), chairs (10), voice recorder, device presenter, pen drives, Department name board
Food and Nutrition	UGC Grants Rs 85000 (computer lab)OU Grants RS 50000 (Table, Almirah, chairs for the staff) Purchased pH Meter, Water Bath, Colony Counter, Five Microscopes, Microwave Oven, Digital Balance, Physical Balance, Shaker, Incubator, Hot Air Oven, Elisa Reader, Refrigerator, Centrifuge, Auto Clove, Laminar Air Flow, Cabinet Horizontal and Hydrometer.
Chemistry	UGC Grants:Renovation of labs

27. Technology Upgradation

Number of Computers in the Departments

S. No.	Department	No. of Computers
1	Administration	15
2	Exam Branch	06
3	Urdu	02
4	Economics	05
5	Political Science	03
6	Arabic	01
7	Hindi	01
8	Sociology	01
9	Public Administration	01
10	Telugu	02
11	English	15
12	Geography	04
13	Psychology	01
14	Computer Science	125
15	Food & Nutrition	06
16	Genetics	25

17	Physics	12
18	Mathematics	12
19	Zoology	05
20	Botany	05
21	Chemistry	10
22	Hostel	10
23	Commerce	60
24	Library	05
	Total	332

28. Computer Training and Internet Access to Teachers and Students:

Department	Computer & Internet Access
Genetics	Ms Niveditadey, Academic Consultant, pursued Advanced Diploma in Bioinformatics from Bioaxis Institute, Hyderabad from April to July 2008
Commerce	3 training programmes for the college teachers were organized in tally packages
Economics	7 teachers and 64 students are trained in Computer usage
Zoology	All the teachers have access to internet and are trained in basics of computers. Students: A special paper on computer applications and training will be given at P.G level
Psychology	Computer and internet present

All the Departments have been provided with computers. A few Departments have established computer facilities for the benefit of the students and the faculty.

Some senior faculty members have been able to procure a large number of computers with higher end configuration through their individual projects sanctioned by various funding agencies. These computers and peripherals are also accessible to the faculty, the research scholars and the students in their respective divisions.

The computers are also interfaced with LCDs to train and develop power point presentations for the research papers to be presented in conferences/symposia/workshops.

All the sections of office (Administration, Academic, Development, Finance etc.) have been provided with computer facilities.

The examination section is also computerized

29) Financial aid to students: The College does not have provision for financial aid to students. However, State Government scholarships are given to SC, ST, BC students who fulfill the eligibility criteria.

The PG Students were provided with Good Health Plan Insurance Cards. All the PG students are covered with group insurance.

The college facilitates students to avail bank loans.

All the eligible students get social welfare scholarships.

30) Support from the Alumni Association and its activities:

The Alumni Association has 316 members.

Eminent Personalities – Alumni

1.	Mrs. S.V.S. Ramadevi	Ex-Governor Ex-election Commissioner
2.	Mrs Sumathi Kaushal	Eminent Dancer & Padmabhushan Awardee
3.	Mrs Ameena Begum	First lady advocate of A P.
4.	Mrs Simrana Baig	Financial Advisor, North Carolina
5.	Ratna Prabha	IAS
6.	Ms Purnima Rao	Indian Cricket Captain
7.	Shanta Kumari	Asst. Commissionaer, Commerical Taxes
8.	Dr. Kaisar Jamil	Emeritus Scientist & Head of Genetics Dept., Mahavir Hospital
9.	Parvati Devi	Joint Director M. Sc. Chem 1985-1987 Directorate of Treasury & Accounts
10.	Shri Akbar Jehan	Research Medical Officer, Mahavir Hospital & Research Center
11.	Dr. Ghousia Begum	Scientist I I C T
12	Shailaja	Scientist E – I I C T

31) Support from the parent-teacher association and its activities: Regular interaction between parents and teachers takes place in some departments for specific purposes based on academic and administrative needs. The college is planning to have a full fledged parent-teacher association.

32) Health Services: There is a doctor's dispensary, which looks after primary health care. The dispensary has a regular doctor from 10 a.m. to 4 p.m. and a nurse. The Centre has 2 beds, weighing machine and a rest room. A Gynecologist visits the health centre daily in the morning hours. For serious illness, help is provided in shifting the person to nearby hospital. The Health Center regularly organizes camps like blood donation, eye check up and dental check up camps.

33. Performance in sports activities: The following are the achievements of the students in sports activities:

S. No.	Name	Class	Sport
1.	P. Bhavani	B.Sc. I year	Senior National Kabaddi Championship Pondicherry
2.	M.D. Arshiya Jabeen	B.Sc. II year	Junior National Kabaddi Championship
3.	Shirisha	B.Sc. III year	Senior Korf-Ball Championship
4.	Rama	B.Sc. II year	Senior National Athletics
5.	Sai Sudha	I year	Senior National in Fencing
6.	Sushma	I Year	Senior Natinal in Fencing

34. Incentives to outstanding sports persons:

The college has a unique and innovative scheme of encouraging outstanding sportswomen who bring laurels to the college, university, State and the Country. Meritorious sports persons are given Cash Awards every year for their achievements. For players who have secured places in the All India Inter-varsity Tournaments the following are the Cash Awards.

1 st Place holder (Winner)	Rs. 4,000/- each
2 nd Place holder (Runner-up)	Rs. 2,500/- each
3 rd Place holder	Rs. 1,500/- each

The Coaches and Managers who are part of the meritorious teams are also honored with Cash Awards. Besides, the teams securing overall 1st, 2nd and 3rd places in the Inter-Collegiate Tournaments of Osmania University are awarded incentives Men and as follows:

1 st Place	Rs. 10,000/-
2 nd Place	Rs. 8,000/-
3 rd Place	Rs. 5,000/-

The university also encourages players who have the unique distinction of representing the Country abroad by giving them matching grant for their travel.

Apart from the Cash Award Incentives, the players are eligible to seek admission under sports quota in respective courses. They are also provided with sports kit and cash awards.

35. Students achievements and awards:

Department	Achievements /Awards
Hindi	P.G: T Soni was awarded gold medal in M.A Hindi
SPORTS	National-6 prizes University-9 prizes
Chemistry	Academic:Two Gold medals were awarded to the students of the college. J. Sowmya: Department of Chemistry. Participated in a two day lecture workshop on “Nanosciences to Nanotechnology: Basics to applications” organized by department of Chemistry on 23-24 September.
Genetics	PG students won four prizes in inter-collegiate competitions

36. Activities of the Guidance and Counselling Cell:

The faculty participates in academic and personal counseling. At Undergraduate level, the Faculty wise student counselors counsel the students in the academic and personal matters.

One-to-one counseling is also available to the students at post-graduate level in their respective divisions through the mentors.

The name of the mentor is communicated at the time of orientation programme, on the first day of joining the College.

About 80% of the faculty members actively take part to support students both in academic and personal matters.

The Department of Psychology is actively involved in giving counseling to the staff and students

37. Placement services provided to students:

Around 75% of our students qualify through the PG entrance exams and go for higher studies. About 5% of our students qualify in UGC, CSIR, University Ph.D. Eligibility Test and pursue research. The following are the companies that recruited our students in this year.

Sl.No.	Year	Name of the Company	No. of students Placed
1.	2009	MAHENDRA SATYAM	35
2.	2009	CAPGEMINI	30
3.	2009	WIPRO	47
4.	2009	CAPGEMINI	3

38. Development programmes for non-teaching staff:

- As the staff are recruited and come under the university rules and regulations according to the university norms, Non-teaching staff are given 50% fee concession for doing PGDCA Course. Non-teaching staff are trained at the Academic Staff College in the use of computers, academic and administrative and financial matters on regular basis. Group medical insurance is provided on individual payment of premium. Based on the approval given by EC University has implemented Revised Gratuity and Pay Scales. University has promoted its administrative staff under various categories:

- Under administrative officers—Deputy/Assistant Registrars

Under technical staff—Foremen, Instructor, Welder, Mechanic-II, Lab Attenders, Binders, Computer operators

Under Class IV—Daffedar, Head Malis, Head Cooks, Head Watchmen, Head Kamatis Non-teaching staff is being trained at the Academic Staff College in the use of computers, academic and administrative and financial matters on regular basis.

Group medical insurance is provided on individual payment of premium.

Based on the approval given by EC, University has implemented Revised Gratuity and Pay Scales.

39. Best practices of the institution:

- Open house exhibitions are conducted to boost the creativity of the students.
- Student meets are held faculty wise.
- Field studies and project works are assigned to the students to explore the subjects.
- Every summer, internships and On the Job Trainings are arranged for the students with the industry experts.
- Guest lectures are arranged for the students.
- Use of ICT Tools extensively in the class rooms.

- Every week, personality development programs are arranged to develop the overall personality of the students.
- Students counselors and class mentors are appointed to provide guidance and counseling to the students.
- The Add – On – Courses are also offered.
- Continuous evaluation through internal assessments and semester exams.
- CBCS (Choice Based Credit System) – Grading System.
- E-learning is provided through which the students are accessing ICICI learning matrix.
- Wall journals are encouraged.
- The Institution has Research Committee at each Faculty level to facilitate and monitor funded and non-funded projects.
- The College provides good library facilities, equipment facilities in the Department Labs, and Computers with Internet Facility. Twice in a week, Teachers are given permission to visit libraries and collect data. The College has 332 computers with latest configuration, computer servers, laboratories, instruments, equipment, and generator, library with a good number of books, periodicals and journals. Every Department is well equipped with printers, computers with internet facility and UPS. The College has subscription of many printed journals like Harvard Business Review and Asia Pacific Journal of Research in Business Management. The Institution has subscription for 122 journals.
- The College and the departments have the liberty and access to directly interact with UGC Delhi and UGC SERO for projects, seminars, conferences and this has boosted our academic standards and helped us to be in par with the latest developments in higher education. The University encourages faculty members to

pursue Ph.D. programs under Faculty Improvement Program and encourages faculty members to pursue PhD on part-time basis.

- The College also encourages faculty members to register for International and National conferences for research publications by providing duty leave to attend the same and they are also paid TA and DA by the University.
- Students are also given opportunity to work in various reputed research organisations and do their research projects.
- All the students are encouraged to become members of the professional bodies in their discipline.
- The Science Faculty offers 'on the job training' at the various research labs like Startech Lab, Tina Lab etc. The Department of Commerce has the linkage with the professional bodies like CA and Tax Consultants which enable the students to undertake internship programs. Project work is introduced in the course curriculum, both at UG and PG level. The students are expected to visit the organizations and collect the data and submit a project report. Thus, they are trained to do research.
- The placement cell and the departments constantly strive to establish rapport with various organizations and industry for the placements and the research activities. The experts from the industry are also included in the Board of Studies and the syllabi are revised to suit the requirements of the industry and the society at large. The College has formed Student Consultative Committee to discuss various issues related to the students and the faculty.

www.oucwkoti.ac.in is the official website of the college providing full details of The College has established a full pledged Placement Cell to establish

employment opportunities to the students.

The College provides a hand book to the students with comprehensive information about the college administration / organization and support facilities. NCC / NSS / Sports activities are encouraged.

The News Letter of the College `Clarion' brings out the hidden talents in the students the college.

The Faculty provides academic and personal counseling for the students.
The college supports physically and visually challenged students.
Remedial classes for slow learners are organized.

Alumni Association inspires and instills the confidence in the students

The institution has a Governing body, Academic Council, Department Board of Studies, Internal Quality Assurance Cell, Finance Committee, Time-table Committee, Purchase Committee, Research Advisory Committee, Internal Quality Assurance Cell, Advisory Committee, Almanac Committee, Time Table Committee, Purchase Committee, Employees Grievance Committee, Hostel Committee, Students Grievance Committee, Library Committee, Space Committee, Admission Committee, Examination Committee, Anti Ragging Committee, Academic Coordinators, Student Advisors, Student Counselors.

Governing Body meets once in a year to discuss the activities in the college during the academic year.

- The Finance Committee meets often to resolve the financial issues.
- The purchase of equipment by the departments is to be approved by the Purchase Committee.
- The revision in curriculum in each department at the Departmental Board of Studies is approved in the Academic Council.
- Hostel Committee plays a key role during the hostel admissions, recruitment of staff in the hostel and to settle the grievances of the hostellers.
- The Academic Coordinators facilitate the administration in the smooth conduct of the examinations and the entire academic related matters like Almanac, Examination dates, attendance of students etc.
- To foster healthy, academic environment in the college, Anti Ragging Committee continuously monitors the students and counsels them

- Undergraduate programs in Arts Social Sciences, Science and Commerce which provide a sound academic foundation and training to students and prepare them for careers in Offices, Industries and Government organizations as well as pursuit of advanced studies in different fields of knowledge.
- Postgraduate programs, M.A., M.Sc., M.Com., M.C.A & MBA that train students to acquire expertise in the discipline of their choice by exposing them to the latest developments in the field and enable them to contribute their share to research and development.
- Diploma courses that prepare students for specific vocations in Counseling, Computer Programming and Applications.
- Certificate Courses that equip students with certain skills and make them employable. These include Clinical Laboratory Technician Course.
- Certificate courses that help students perform their social and professional roles more efficiently. English language Proficiency, Computer Courses belongs to this category.
- From time to time new courses are designed on basis of specific needs of girl-students and every effort is made to promote women's education in all respects.

40. Linkages developed with National/International academic/ research bodies:

Most of the teachers are members of professional bodies.

Department	Linkages Developed
Economics	International: ASCI and ICFAI National: NIRD, IPE, CESS.
Zoology	With ESI

41. Any other relevant information:

Industrial Tour: The Department of Commerce organized an industrial tour is Vizag during October, 2008. About 60 students accompanied by four faculty member went on the tour. The places visited include:

Rastriya Ispat Nigam Ltd. (Vizag Steel Plant)
National Thermal Power Corporation, Simhadri and
The Hindustan shipyard

Personality Development Lectures Organized

Lecture	Speaker	Date
Building a positive attitude	Prof. B. R. Sant	16/9/2008
Opportunities for women	Prof. Rajani Ranjan Jha	16/9/2008

Part-C:

Detail the plans of the institution for the next year:

- The college through its IQAC is planning to organize workshops/seminars at the campus. It is contemplated to provide a platform to all student representatives and councillors to air their views on academic and administrative aspects of college and to invite suggestions for quality enhancement in college.

The college is planning to undertake the following activities on priority basis

- Examinations reforms
- Encourage teachers to participate in Orientation and Refresher courses for upgradation
- Decentralization of Building Division(O.U)
- Decentralization of Security system(O.U)
- Improvement of the ambience of colleges and hostels
- To automate the library.
- To have a conference room
- To have an e-class room.
- Well maintained cafeteria.

Name & Signature of the Coordinator, IQAC

Name & Signature of the Chairperson, IQAC

